



CANBERRA REGION JOINT ORGANISATION

Regional leadership connecting our communities

BOARD MEETING

Friday, 6 December 2024
10am – 11.30am
Bendora & Googong Rooms,
33-35 Brindabella Circuit, Canberra Airport ACT

MINUTES



CRJO Board Members

COUNCIL	VOTING MEMBERS	NON-VOTING REPRESENTATIVES
Bega Valley Shire Council	Mayor, Cr Russell Fitzpatrick	Anthony McMahon, Chief Executive Officer
Eurobodalla Shire Council	Mayor, Cr Mathew Hatcher	Warwick Winn, General Manager
Goulburn Mulwaree Council	Mayor, Cr Nina Dillon	Scott Martin, A/Chief Executive Officer
Hilltops Council	Mayor, Cr Brian Ingram	Anthony O'Reilly, General Manager
Queanbeyan-Palerang Regional Council	Mayor, Cr Kenrick Winchester	Rebecca Ryan, General Manager
Snowy Monaro Regional Council	Mayor, Cr Chris Hanna	Stephen Dunshea, A/Chief Executive Officer
Snowy Valleys Council	Mayor, Cr Julia Ham	Steven Pinnuck, Interim General Manager
Upper Lachlan Shire Council	Mayor, Cr Paul Culhane	Alex Waldron, Chief Executive Officer
Wingecarribee Shire Council	Mayor, Cr Jesse Fitzpatrick	Lisa Miscamble, General Manager
Yass Valley Council	Mayor, Cr Jasmin Jones	Julie Costa, A/Chief Executive Officer

ASSOCIATE MEMBERS (NON-VOTING)

Wagga Wagga City Council	Mayor, Cr Dallas Tout	Peter Thompson, General Manager
ACT Government	David Clapham, Executive Branch Manager, Economic and Regional Policy	
NSW Government	Giles Butler, Director Regional Coordination – South, Delivery and Engagement Group, NSW Premier's Department	

AFFILIATE MEMBERS (NON-VOTING)

Canberra Airport	Noel McCann, Director, Planning & Government Relations, Canberra Airport	Michael Thompson, Head of Aviation, Canberra Airport
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CRJO Board Attendees

GOVERNMENT AGENCIES		
NSW Reconstruction Authority	Heidi Stratford, Director Illawarra and South East	
	Andrew Rae, A/Director Illawarra and South East	
NSW Office of Cross Border Commissioner	Kalina Koloff, NSW Cross Border Commissioner	
Office of Local Government	Louise Taylor, Council Engagement Manager	
Regional Development Australia Southern NSW & ACT	Rowena Abbey, Chair	Olivia West, Chief Executive Officer

GUESTS		
Audit Office NSW	Bola Oyetunji, Auditor-General	
	Reiky Jiang, Financial Audit	
Interactive Panel Session: Building Exports in South East NSW via the ACT		
Office for International Engagement ACT Government	Emma Gowling, Deputy Commissioner for International Engagement	
	Mark Faulkner, Assistant Director Trade & Export (Observer)	
Canberra Airport	Michael Thomson, Head of Aviation	
Export Council of Australia	Dianne Tipping, Chair	
NSW Tourism Association	Natalie Godward, Chief Executive Officer	
Department of Foreign Affairs and Trade Australian Government	Lucy Ryan, Director Trade Advocacy and Advice	
Destination Southern NSW	Richard Everson, General Manager (Observer)	
Chief Minister, Treasury and Economic Development Directorate ACT Government	Jonathan Kobus, Executive Branch Manager, Tourism & Investment (Observer)	



1. Opening Meeting

The Canberra Region Joint Organisation (CRJO) Chairperson, Mayor Russell Fitzpatrick at 10.30am.

2. Welcome & Acknowledgement of Country

The following acknowledgement was made by the meeting chair.

“I acknowledge the land on which we meet today as Ngambri, Ngarigu, Ngunnawal and Walbunja land and pay respects to the traditional owners’ Elders both past and present, as well as emerging leaders, and acknowledge them as traditional custodians of the land on which we meet today.”

3. Apologies

The CRJO Executive Officer called for any apologies. The board resolved to accept the below apologies:

- Cr Dallas Tout, Mayor Wagga Wagga City Council
- Cr Kenrick Winchester, Mayor Queanbeyan Palerang Regional Council
- Cr Nina Dillon, Mayor Goulburn Mulwaree Council
- Alex Waldron, Chief Executive Officer, Upper Lachlan Shire Council
- Noel McCann, Director, Planning & Government Relations, Canberra Airport
- Rowena Abbey, Chair, Regional Development Australia Southern NSW
- Brendan Smyth, Commissioner for International Engagement

Additional attendees:

- Cr Esmá Livermore, Deputy Mayor Queanbeyan Palerang Regional Council
- Andrew Rae, A/Director Illawarra and South East, NSW Reconstruction Authority

4. Disclosure of Interests

With reference to Chapter 14 *Local Government Act 1993*, and CRJO’s Code of Conduct, members are required to declare any conflicts of interest in the matters under consideration by the board at this meeting.

Mayor Jasmin Jones, Yass Valley Council

- Standing non-pecuniary, insignificant declaration as Editor in Chief of *This Week In Canberra*, as Councils in the CRJO advertise from time to time with this tourism magazine.
- Standing non-pecuniary, insignificant declaration as my spouse is the Chief Operating Officer of *Capital Radio Network*, as Councils in the CRJO advertise from time to time advertise with this broadcast network.

The above declarations were noted by the chair and there was not considered to be any management action needed.



5. Notice of Rescission

Pursuant to Clause 372 of the *Local Government Act 1993*, a voting representative may lodge a notice to rescind a motion for the CRJO's consideration. No notices of motion to rescind a motion were lodged.

6. Notice of Motions

Pursuant to Clause 10.2 of the Code of Meeting Practice, a voting representative may lodge a notice of motion for the CRJO's consideration. No notices of motion were lodged.

7. Urgent Business

Pursuant to Clause 9.3 of the Code of Meeting Practice, the meeting chair called for any additional business. Any additional business to be discussed requires a board resolution or a ruling by the chair that the matter is of great urgency.

The CRJO board may resolve to accept any late item, information or urgent business to be discussed and/or determined at this meeting. No additional business items were requested.

8. Chair's Minute

Pursuant to Clause 9.6 of the Code of Meeting Practice, the chair, without notice, may put to the meeting a minute on any matter or topic that is within the jurisdiction of the CRJO. No chair's minutes were put.

9. Confirmation of Minutes

RESOLUTION 12/24 – 01

Moved: Cr Julia Ham

Seconded: Cr Chris Hanna

That the Canberra Region Joint Organisation Board adopts the minutes and actions arising from the extraordinary board meeting held 25 October 2024.

CARRIED



10. Presentations

10.1 NSW Audit Office

RESOLUTION 12/24 – 02

Moved: Cr Mathew Hatcher

Seconded: Cr Chris Hanna

That the Canberra Region Joint Organisation Board receives the presentation made by the NSW Auditor General, Mr Bola Oyetunji.

CARRIED



11. Reports to CRJO Board: For Decision

11.1 CRJO Workshops & Meetings 2025

RESOLUTION 12/24 - 03

Moved: Cr Esmā Livermore

Seconded: Cr Brian Ingram

That the Canberra Region Joint Organisation board endorses the 2025 Canberra Region Joint Organisation board tour, dinner, meeting dates and location and workshops as the following:

Date	Meeting	Host	Location/Comments
6 March 2025 7 March 2025	Pre-meeting tour and dinner CRJO ordinary board meeting including Statement Strategic Priorities workshop	Snowy Monaro Regional Council	Cabramurra/Cooma
4 June 2025 5 June 2025	Pre-meeting dinner NSW Parliament House meeting and CRJO ordinary board meeting	CRJO	NSW Parliament House Sydney
4 September 2025 5 September 2025	Pre-meeting tour and dinner CRJO ordinary board meeting	Hilltops Council	Young
OR			
September/ October 2025	Pre-meeting dinner Australian Parliament House meeting and CRJO ordinary board meeting	CRJO & Regional Development Aust ACT & NSW	Canberra - (<i>Dependent on outcome of federal election & sitting dates</i>)
4 December 2025 5 December 2025	Pre-meeting tour and dinner CRJO ordinary board meeting	Goulburn Mulwaree Council	Goulburn
*October/ November 2025	CRJO extraordinary board meeting (financial statements)	CRJO	On line <i>*if needed</i>

CARRIED

Note: 5 votes for, 4 votes against



11.2 ICAC Training for Board Members – "Hit the Ground Running" Councillor Onboarding Workshops

RESOLUTION 12/24 - 04

Moved: Cr Mathew Hatcher

Seconded: Cr Jasmin Jones

That Canberra Region Joint Organisation board members undertake the Independent Commission Against Corruption's training session within the Office for Local Government's "Hit the Ground Running" series of councillor onboarding workshops, either by attending workshop live, watching video or undertaking similar training as part of councillor induction.

CARRIED

Note: 8 votes for, 1 vote against

Cr Brian Ingram requested that his vote against the motion be recorded

11.3 Action from External Audit 2023-24 - Bank Authorisation Controls and Risk Management

RESOLUTION 12/24 - 05

Moved: Cr Mathew Hatcher

Seconded: Cr Jesse Fitzpatrick

That the Canberra Region Joint Organisation Board:

1. acknowledges the risk and existing risk management controls of the current authorisation process,
2. accepts the risk and existing and proposed risk management controls.

CARRIED

12. Reports to CRJO Board: For Noting

12.1 Governance and Compliance

RESOLUTION 12/24 - 06

Moved: Cr Julia Ham

Seconded: Cr Paul Culhane

That the Canberra Region Joint Organisation Board notes the governance and compliance report.

CARRIED



12.2 Post Election Governance Requirements

RESOLUTION 12/24 - 07

Moved: Cr Jesse Fitzpatrick

Seconded: Cr Chris Hanna

That the Canberra Region Joint Organisation Board notes the post-election governance requirements.

CARRIED

12.3 Model Code of Conduct Complaints

RESOLUTION 12/24 - 08

Moved: Cr Chris Hanna

Seconded: Cr Julia Ham

That the Canberra Region Joint Organisation Board notes the report on the lodgement of annual disclosures by designated positions for the period ending 30 June 2024.

CARRIED

12.4 Finance Status Quarterly Report

RESOLUTION 12/24 - 09

Moved: Cr Chris Hanna

Seconded: Cr Esma Livermore

That the Canberra Region Joint Organisation Board:

- 1. notes the finance report, management report and financial statements for the year to date ending 31 October 2024**
- 2. notes the operating result as at the end of 31 October 2024; and**
- 3. notes the forecasted end of year operating result compared to the adopted budget.**

CARRIED



12.5 Regional Programs Status Report

RESOLUTION 12/24 - 10

Moved: Cr Chris Hanna

Seconded: Cr Brian Ingram

That the Canberra Region Joint Organisation board notes the Regional Programs Status Report December 2024.

CARRIED

12.6 Audit Risk and Improvement Committee Quarterly Report

RESOLUTION 12/24 - 11

Moved: Cr Julia Ham

Seconded: Cr Mathew Hatcher

That the Canberra Region Joint Organisation board notes the Audit Risk and Improvement Committee Quarterly Reports.

CARRIED



12.7 NSW Joint Organisation Chairs Forum Minutes

RESOLUTION 12/24 - 12

Moved: Cr Paul Culhane

Seconded: Cr Jasmin Jones

That the Canberra Region Joint Organisation board notes the NSW Joint Organisation Chairs Forum minutes and action list from its meeting of 14 November 2024.

CARRIED

12.8 Advocacy Submission – Councillor Conduct Framework Review

RESOLUTION 12/24 - 13

Moved: Cr Julia Ham

Seconded: Cr Jasmin Jones

That the Canberra Region Joint Organisation board notes the Canberra Region Joint Organisation submission to the Office for Local Government’s Councillor Conduct Framework Review.

CARRIED

12.9 Updates from Government Agencies

The following provided a verbal update to the Canberra Region Joint Organisation board:

12.9.1 Giles Butler, Director Regional Coordination – South, Delivery and Engagement Group, NSW Premier’s Department

RESOLUTION 12/24 - 14

Moved: Cr Esmá Livermore

Seconded: Cr Chris Hanna

That the Canberra Region Joint Organisation board receives and notes the verbal update provided from Giles Butler, Director Regional Coordination – South, Delivery and Engagement Group, NSW Premier’s Department.

CARRIED



12.9.2 Heidi Stratford, Director Illawarra and South East, NSW Reconstruction Authority

RESOLUTION 12/24 - 15

Moved: Cr Esmá Livermore

Seconded: Cr Chris Hanna

That the Canberra Region Joint Organisation board receives and notes the verbal update provided from Heidi Stratford, Director Illawarra and South East, NSW Reconstruction Authority.

CARRIED

12.10 Interactive Panel Session on Building Exports in South East NSW via the ACT

RESOLUTION 12/24 - 16

Moved: Cr Jasmin Jones

Seconded: Cr Chris Hanna

That the Canberra Region Joint Organisation board notes the outcomes of the interactive panel session on building exports in South East NSW via the ACT and formally thanks the panellists.

CARRIED

13. Closed Session

CRJO must resolve to move into closed session to deal with any items under s10 of the *Local Government Act 1993*.

No items were raised for closed session.

14. Close

Chairperson, Cr Russell Fitzpatrick, closed the meeting at 12.50pm.

15. Next Meeting

The next Canberra Region Joint Organisation Board Meeting is scheduled to be held Friday, 7 March 2025, hosted by Snowy Monaro Regional Council.